

From: [Johnson, WilliamG2 \(Billy\)](#)
To: [Bokun, Lisa](#); [Flemming, Tongee](#); [Ragon, Derek](#); [Paisley, Eric](#); [Hyson, David](#); [Weece, Adam](#)
Cc: [Talton, Anthony](#)
Subject: RE: Logs Discussion/Hurricane Harvey
Date: Thursday, August 24, 2017 8:42:06 PM
Attachments: [SOW- ETO.docx](#)

Hey Lisa,

Attached is the Emergency SOW...meaning all David has to do is give the verbal to task.

Cheers,

Billy

//Signed//

William G. Johnson Jr.

Environmental Protection Specialist

U.S. EPA - Region 6

Superfund Division

(214) 665-2256 Phone

(214) 665-6538 Fax

Johnson.williamg2@epa.gov

From: Bokun, Lisa

Sent: Thursday, August 24, 2017 4:59 PM

To: Johnson, WilliamG2 (Billy) <Johnson.WilliamG2@epa.gov>; Flemming, Tongee <flemming.tongee@epa.gov>; Ragon, Derek <Ragon.Derek@epa.gov>; Paisley, Eric <Paisley.Eric@epa.gov>; Hyson, David <Hyson.David@epa.gov>; Weece, Adam <weece.adam@epa.gov>

Cc: Talton, Anthony <Talton.Anthony@epa.gov>

Subject: RE: Logs Discussion/Hurricane Harvey

Thanks Billy – appreciate the fast work. Please flip me a copy of the SOW provided when you can.

From: Johnson, WilliamG2 (Billy)
Sent: Thursday, August 24, 2017 4:42 PM
To: Bokun, Lisa <Bokun.Lisa@epa.gov>; Flemming, Tongee <flemming.tongee@epa.gov>; Ragon, Derek <Ragon.Derek@epa.gov>; Paisley, Eric <Paisley.Eric@epa.gov>; Hyson, David <Hyson.David@epa.gov>; Weece, Adam <weece.adam@epa.gov>
Cc: Talton, Anthony <Talton.Anthony@epa.gov>
Subject: RE: Logs Discussion/Hurricane Harvey

Hey Lisa,

PR for \$20K has been created and the number is: PR-R6-17-00404.

The Emergency IGCE and SOW have been created and uploaded as part of the PR in EAS.

Cheers,

Billy

//Signed//

William G. Johnson Jr.

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Superfund Division

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Johnson.williamg2@epa.gov

From: Bokun, Lisa
Sent: Thursday, August 24, 2017 4:39 PM
To: Flemming, Tongee <flemming.tongee@epa.gov>; Ragon, Derek <Ragon.Derek@epa.gov>; Paisley, Eric <Paisley.Eric@epa.gov>; Johnson, WilliamG2 (Billy) <Johnson.WilliamG2@epa.gov>; Hyson, David <Hyson.David@epa.gov>; Weece, Adam <weece.adam@epa.gov>
Subject: Logs Discussion/Hurricane Harvey

Thanks all – the discussion was a good one and clarified several issues for me. Each of you

will play a critical role in any response Logistics may need to support so I am absolutely counting on you to do what you do and to do it well. We must always be communicating with each other and we cannot allow the outside influences *we know will exist* to derail us. If you encounter any roadblocks or see possibilities of problems ahead, please be sure to make me aware so we can get the right folks engaged to resolve and keep moving forward. I'm listing the primary preparedness action items we talked about today and who I understand will be handling. If I have anything down incorrectly, please clarify so we keep it all straight. Please update as action items are completed. Also need everyone to provide their contact phone #'s – EPA and personal (if possible) so we can all enter them into our contact lists etc. Thanks again –

David – make preliminary contact with Logs Support Contractor to put them on notice/alert for possible activation. They should be doing the same thing with any sub-contractors they have agreements with for housing/communications etc.

Billy/Eric – work together to provide initial IGCE for essential Logs contract support requirements for housing, food etc.

Billy – prepare/stage EAS PR and discuss with David

Tongee – see what you can find out about possible additional SF funding that may be made available for Logistics beyond the \$150,00 (?) currently on the contract for initial needs

Eric – double back with NDOW team and run the traps to ensure they are on top of communications, fuel etc.

- what about availability of satellite phones & radios. Is Detroit Rob (via our Logs contract) going to handle those communication pieces or just our satellite dishes? Are we good to go?

Derek – we didn't discuss this but we know there will be a need to establish specific Harvey IMT e-mail boxes where all email communication related to Harvey can be contained etc. Need you to find out whether anyone has thought to establish those email boxes yet and, if they are established, should we be using them now/can they be used or not. Documentation has started so we want to be cognizant of the requirements regarding same.

Adam – ensure we have our R6 150 log ready to go and we have an available stash of blank R6-150's ready to be used. Remember from our exercise that SF had a drawer full of blank ones there in the REOC and we need to start with the lowest numbered one so we can keep them in succession for documentation purposes. Should also pre-load at least 50 of those "printed" numbers into our log spreadsheet so all we have to do is assign our internal Logs tracking # should someone turn one in etc. Also take a look at a basic mobilization plan and begin modifying as we learn more info about what we may need to do. Think about the

standard ICS forms we may be using and get them all together so we can post somewhere (H Drive ? or SharePoint ?) for the Logs team to use. Keep it simple please.

Lisa – I will talk with 6SF regarding Asset Tracker and will also reach out to Mike Adams in 6MM to see if any willingness and/or availability he may have to assist us with that.

What else?

Attachment 1:

STATEMENT OF WORK (SOW)

Contract No: EP-S4-16-07

Task Order No: 2

DOL Labor: ☐ SCA; ☐ DBA; ☒ Both

OT Approved: ☒ yes; ☐ no

Daily Work Order or Daily Work Proposal: ☐ Required; ☒ Not Required (Explain)

Personnel Background Checks for Contractor Employees: ☒ Level 1; ☐ Level 2 (Sensitive Sites)

TO Pricing: ID/IQ fixed T&D ; Fixed Price TO: No; Performance Based TO: No

Health and Safety Plan: No

Conflict of Interest Certification: No

Performance and Payment Bond: Not required unless construction costs exceed SAT

The contractor shall respond to the verbal tasking for emergency response activities, consistent with the PWS of Contract EP-S4-16-07. Verbal tasking instructions shall be followed up in writing to the contractor.

The contractor shall contact the COR upon receipt of this tasking and coordinate site schedule.